

25X1 MEMORANDUM FOR: [REDACTED]
OL/HOME

25X1 THROUGH: [REDACTED]
OL/HOME

25X1 FROM: [REDACTED]

SUBJECT: Suggestion No. 2850170

1. The Fine Arts Commission was asked to evaluate Suggestion 2850170, which calls for official designation of the three major buildings on the Headquarters compound.

2. The issue was discussed at the 8 April meeting of the Commission. The consensus was that a decision on official designation of Headquarters buildings was more properly the domain of senior management than of the Fine Arts Commission. It was noted in the meeting that the entry to the main Headquarters building is, in the official records, already designated as the Allen Dulles entrance.

3. The Fine Arts Commission did voice a concern that acceptance of the suggestion might require the installation of additional signs. In the view of the Commission, minimizing the number of signs--unless they are absolutely necessary--is one good way to preserve the simplicity of the environment.

Distribution:
Original - Addressee
1 - FAC file

[REDACTED]

25X1

CONFIDENTIAL

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Official Names for Headquarters Compound Buildings

FROM:

EXTENSION

NO.

3E14 Headquarters

DATE 5 April 1985

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Interior Design Consultant

2.

3.

4.

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15.

Please review the attached employee suggestion and let me have your recommendations by 26 April 1985. Please use the evaluation report form attached. I think Fine Arts Commission should probably handle this one.

Thanks!

Attachment
As stated

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: Executive Secretary
Suggestion and Achievement
Awards Committee

EXTENSION

NO.

2850170

DATE

19 March 1985

TO: (Officer de
building)

ber, and

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALSCOMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)

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2.

3.

4.

5.

C/HOME/OL
3E14 HQS

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7.

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10.

EXECUTIVE SECRETARY
SUGGESTION AND ACHIEVEMENT
AWARDS COMMITTEE

12.

13.

14.

15.

4/03

4-05 ~~4-03~~For your review and
evaluation please.

Thank you.

We would appreciate your
prompt attention and evalua-
tion of this suggestion.Please respond on form
provided.A Response to the Agency
Suggestion and Achievement
Awards Committee is due on
20 May 1985

TITLE OR SUBJECT OF SUGGESTION		SUGGESTION NO.
Official Names for Headquarters Compound Buildings		2850170
PRESENT METHOD		
None		
<div style="border: 1px solid black; height: 50px; width: 300px; margin: 10px auto;"></div>		
I SUGGEST		
<p>The three major buildings on the Headquarter's compound be known officially as:</p> <ol style="list-style-type: none"> 1. The Allen Welsh Dulles Building (present main building). 2. The William Joseph Donovan Building (new building now under construction). 3. <div style="border: 1px solid black; display: inline-block; width: 150px; height: 20px;"></div> Printing and Photography Building. 		
ADVANTAGES		
<p>As the Headquarter's compound grows it will be necessary to officially designate the buildings on it. This suggestion, if implemented will simplify the process of identifying the various buildings and preclude the possibility of confusion, especially when a new building is completed. It will also provide for long overdue recognition and establishment of</p> <div style="border: 1px solid black; height: 100px; width: 800px; margin-top: 10px;"></div>		

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